



# Psychiatry UNIVERSITY OF TORONTO

## Cover Letter Checklist (Clinical)

- **Applicant intention:**
  - Clinical Category (Full-Time, Part-Time, Adjunct)
  - Division (APHS, CYMH, NCT, PHPI, Geriatrics, etc.)
  - Academic Position Description (Clinician Teacher, Clinician Investigator etc.)
  - Current role at hospital and intended start date
  
- **Educational Background:**
  - BSc, MSc, MD details (Institution, year completed, honours etc.)
  
- **Academic Activities/ Scholarly Output:**
  - Research experience (if applicable)
  - Creative professional activity as defined in university policy (see FAAC Manual if applicable)
  - Teaching experience – if applicable (including provisions of clinical care that may involve supervision of students, residents, or other clinical trainees, academic administration or work that is deemed by the Faculty of Medicine to be directly in support of university academic work by other clinical faculty)

- Awards received/ nominations
- Grants received
- Peer-reviewed publications (total number, first author)
  
- **Justification for Academic Appointment with the University and the Department of Psychiatry:**
  - Why do you want/ need this academic appointment?
  - What will the appointment allow you to achieve?